# **IWCR Privacy Policy**

Last Updated: 1 May 2022

This Privacy Policy describes IWCR's policies and procedures on the collection, use and disclosure of your personal data when you become a member of IWCR and/or use the club website(s):

# <u>www.iwcr.org</u> or <u>www.iwcr.wildapricot.org</u>

We use your personal data to provide and improve the services offered by IWCR and the website. By becoming a member of IWCR and/or using the website, you agree to the collection and use of your personal information in accordance with this Privacy Policy.

## Collecting your personal data

We ask you to provide us with certain personal data that can be used to contact or identify you. Personal data include, but are not limited to, your email address, first name and last name, phone number and address.

## Use of your personal data

IWCR uses personal data to provide and maintain the website, manage your registration as a member of IWCR and a user of the website; to contact you by email, telephone, SMS or other equivalent forms of electronic communication concerning the activities of IWCR or the Website; to manage your requests to us and improve the service we provide. Photographs taken at IWCR events and activities may be posted on the website

## Sharing your data

We do not share your personal information with other organisations.

We do not share all your personal information with other IWCR members.

We share only your contact details (first\_name, Last\_name, email, postal code) in club members directory and with coffee group leader(s), who will use your contact details only to welcome you to IWCR and invite you to coffee mornings.

You may choose to withhold your contact information in the general directory of the website, where it will be available to all IWCR members.

You may choose to withhold your contact information in any group activity directory, where it will be available to all members of that activity group.

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# Retention of your personal data

IWCR will retain your personal data only for as long as is necessary for the purposes set out in this Privacy Policy or to the extent necessary to comply with our legal obligations.

### Security of your personal data

Your information, including personal data, is processed in France. Your personal information is only accessible to IWCR Board members, or those persons delegated or employed to manage the website on their behalf, who are required to keep the information confidential.

The security of your personal data is important to us. While we strive to protect your personal data, we cannot guarantee its absolute security. Please remember that no method of transmission over the Internet, or method of electronic storage is 100% secure.

### Cookies

We use cookies to provide you with services available through the website and to enable you to use some of its features and to remember choices you make when you use the website, such as remembering your login details. The purpose of these Cookies is to provide you with a more personal experience and to avoid you having to re-enter your preferences every time you use the website

## Changes to this Privacy Policy

We may update the Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page and update the "Last updated" date at the top of this Privacy Policy. Any significant changes to the Policy will be notified in advance by email or by posting a notice on the website.

#### Contact us

You may at any time see the personal data we hold for you, ask them to be amended or deleted from our records, or express any concerns you may have about our use of your data. You can contact us:

By email: contact@iwcr.org

By postmail:

IWCR, The Grange 815 Chemin des Gourettes 06370 Mouans-Sartoux France

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